

Lifeguard Job Description

Purpose: The primary responsibilities of the Lifeguard: being responsible for the safety and well-being of the patrons of the Turner Aquatic Center. Performs lifeguarding duties as assigned by the Aquatics Coordinator, Lead Aquatic supervisor, and Shift Supervisors

Responsible to: TAC Coordinator, Aquatics Supervisors, or THS Principal

Payment rate: Part-time, non-exempt

Qualifications:

1. Must be at least 15 years of age.
2. Candidate must have or be able to acquire Lifeguard certification, possess obtain and maintain certification in CPR and First Aid.
3. Experience in lifeguarding, swim lesson program is preferred.
4. Experience in supervision of personnel.
5. Strong Customer Service Skills
6. Basic computer knowledge.
7. Communicate well, both orally and in writing.

Essential Functions:

1. Knowledge, Skill and Abilities

- a. Perform duties of a lifeguard as required or scheduled.
- b. Complete reports/records assigned by the Aquatics coordinator/Lead aquatic supervisor/shift supervisor.
- c. Assists with preparation and clean up for daily activities and operations of facility and maintenance of equipment (example: pool parties, swim lessons, special events).
- d. Promote safety for pool participants and recommend corrective action.
- e. Patrol the pool/building/facilities/ grounds for the enforcement of safety rules and regulations.
- f. Display the knowledge and has the ability to enforce department policies and procedures and to interpret written instructions and manuals.
- g. Interact with the public in a professional manner and have verbal and written communication skills.
- h. Communicate effectively with all members of the school district and community to solve problems related to the TAC or participating programs occurring at the TAC.
- i. Well-developed interpersonal skills with the ability to get along with diverse personalities in a tactful and professional manner.
- j. React to change productively and handle other tasks as assigned.
- k. Appropriately operate all aquatic equipment as necessary.
- l. Support the philosophy and mission of USD 202

2. Physical Requirements/Environmental Conditions:

- a. Sit and/or stand for prolonged periods.
- b. Manually move, lift, carry, pull, or push heavy objects or materials.
- c. Ability to manually lift a maximum of 60 pounds.
- d. Stoop, kneel, crawl, bend, turn, and reach, climb and balance.
- e. A 500-yard minimum swim is required every other week and the ability to perform first aid and CPR to staff and patrons is required.
- f. Swim well enough to maintain required Certificates
- g. Requires a minimum level of cardiovascular fitness to teach water fitness classes.
- h. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- i. Work indoors and outdoors year-round.
- j. Work in noisy, crowded, stressful environments.
- k. Work in and around dust, fumes, and odors.
- l. Manage physical and emotional stress.
- m. Requires regular attendance and/or physical presence at the job.

General Responsibilities:

- 1. Comply with all TAC, TRC, and activities comply with all federal, district polices, rules and regulations.
- 2. Ability to work occurs during Turner Aquatic Center pool hours and includes weekdays and weeknights as well as weekends between 5 AM and 9 PM.
- 3. Report to work in required attire and ready to begin shift.
- 4. Performs a variety of miscellaneous duties such as answering the phone, conducting classes, setting up or cleaning up for party reservations, etc. as assigned by supervisory personnel.
- 5. Ensure TAC facilities are properly maintained.
- 6. Watch for unsafe conditions or practices and recommend corrective action.
- 7. Inspect the TAC prior to each activity.
- 8. Notify direct supervisor and TAC Coordinator of any accident or incident that involves a water rescue, health incident, accident, property damage, or any matter that could result in parent or media interest.
- 9. Keep abreast of new information, innovative ideas, and techniques.
- 10. Implement and follow all district health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan.
- 11. Keep records and student, family, employee information confidential.
- 12. Report any concerns of abuse, neglect, or a child in need of care to your direct supervisor, TAC Coordinator or Division of Children and Families.
- 13. Other duties as assigned by the TAC Coordinator, or direct supervisor, which are consistent with the general requirements and essential functions of the position.

Terms of Employment: 12 Months (251 Days)

Evaluation: Performance effectiveness will be evaluated in accordance with provisions of Kansas Statutes and Board of Education Policy.

Approved:
DRAFT